

EXHIBIT I

Freight Forwarders Settlement
c/o Freight Forwarders Claims Administrator
PO Box 3747
Portland, OR 97208-3747
U.S.A.

<<mail id>>
<<Claimant Name>>
<<Claimant Address>>
<<City>>,<<State>><<Zip Code>>
<<Country>>

Month DD, YYYY

Response Deadline: Mail Date + 30 Days
Claim Number: #####

Dear Claimant,

We received the Claim Form you submitted in connection with *Precision Associates Inc., et al. v. Panalpina World Transport (Holding) Ltd., et al.*, also known as the Freight Forwarders Class Action Settlement. Upon reviewing your Claim Form, we found that it is deficient for the reason(s) listed below.

This letter is being sent to provide you with an opportunity to cure the deficiency(ies). To cure any deficiency(ies), you may download a new (blank) Claim Form from the Settlement website, www.FreightForwardCase.com, and provide the missing information in the corresponding section of the new Claim Form, or amend a copy of your previously filed Claim Form. If you have questions regarding the deficiency(ies) we identified in your Claim Form, please call us, in the U.S. & Canada (Toll-Free) at 877-276-7340, and internationally (Toll Call) at 503-520-4400.

You have until the deadline printed at the top of this letter to provide the information requested below to the Claims Administrator. You must return a copy of this letter with your response. If you do not cure the deficiency(ies) listed below by that date, your Claim may be denied, and you may not receive payment from the either the First or Second Round Settlement Funds. **You may email your response to the Claims Administrator at questions@FreightForwardCase.com or mail your response to Freight Forwarders Settlement, PO Box 3747, Portland, OR 97208-3747.**

<<RTFs>>

- **Blank, Corrupt, or Illegible Spreadsheet or List of Freight Forwarder Purchases and Shipments (ISS):** The spreadsheet or documentation you submitted listing the Freight Forwarders from whom you purchased and outlining your purchases in response to the Claim Form is blank, corrupt, or illegible, and we are unable to process it. For your Claim to be considered, please submit a new spreadsheet or other documentation, postmarked or, if emailed, received by the deadline listed on the first page of this letter.
- **No Freight Forwarder List or Spreadsheet of Purchases and/or Shipments Provided (INC):** You did not provide a spreadsheet, list, or other documentation identifying which Freight Forwarders you purchased from in Section B – Schedule of Qualifying Purchases or Shipments of the Claim Form or otherwise submit a completed Schedule B of the Claim Form. For your Claim to be considered, please submit a spreadsheet, list, or other documentation with the details required in Section B – Schedule of Qualifying Purchases or Shipments or otherwise submit a completed Schedule B of the Claim Form, postmarked or, if emailed, received by the deadline listed on the first page of this letter.
- **Missing Freight Forwarder Name(s) (NAM):** The Claim Form you submitted in response to Section B – Schedule of Qualifying Purchases or Shipments does not identify the Freight Forwarder from whom you purchased freight forwarding or shipments. To be eligible for payment, you must have purchased Freight Forwarding Services with one or more of the Defendants, or their subsidiaries or affiliates, listed on the Notice and the case website, www.FreightForwardCase.com. For your Claim to be considered, please provide this information, the missing name(s), postmarked or, if emailed, received by the deadline listed on the first page of this letter.
- **All Freight Forwarders Are Not Defendants (All Freight Provided) (IFA):** The Claim Form you submitted did not include the names of any Freight Forwarders that are Defendants in this lawsuit. To be eligible for payment, you must have purchased Freight Forwarding Services from one or more of the Defendants, or their subsidiaries or affiliates, listed on the Notice and the case website, www.FreightForwardCase.com. If you purchased Freight Forwarding Services from one or more of the Defendants, or their subsidiaries or affiliates, in this case (listed in the Notice and on the case website), please submit the names of those Freight Forwarder Defendants in response to Section B – Schedule of Qualifying Purchases or Shipments. For your Claim to be considered, your response must be postmarked or, if emailed, received by the deadline on the first page of this letter.
- **Some Freight Forwarders Are Not Defendants (Some Freight Provided) (IFP):** The Claim Form you submitted included one or more Freight Forwarders that are not Defendants in this lawsuit and are not subsidiaries or affiliates of any of the

Defendants in this lawsuit. To be eligible for payment, you must have purchased Freight Forwarding Services from one or more of the Defendants, or their subsidiaries or affiliates, listed in the Notice or on the case website, www.FreightForwardCase.com. If you purchased Freight Forwarding Services from the Defendants, or their subsidiaries or affiliates, in this case, please submit the names of those Freight Forwarder Defendants in response to Section B – Schedule of Qualifying Purchases or Shipments. For your Claim to be considered, your response must be postmarked or, if emailed, received by the deadline on the first page of this letter.

- **Missing Amount from Your List of Purchases or Shipments (AM1):** The Claim Form you submitted is missing at least one amount for a purchase from the list of purchases and shipments you provided in response to Section B – Schedule of Qualifying Purchases or Shipments. You must provide an amount for each purchase or shipment you are claiming. For your Claim to be considered, please provide this information, the missing amount(s), postmarked or, if emailed, received by the deadline listed on the first page of your letter.
- **Missing Amount in Question 3A (AM2):** The Claim Form you submitted is missing an amount in the list of purchases and shipments you provided in response to Question 3A. To be eligible for payment from Settlement Funds related to the Currency Adjustment Factor (CAF) surcharge, you must provide the total amount for the freight forwarding shipments you purchased from Defendants or their subsidiaries or affiliates for shipment from China to the United States between July 5, 2005 and December 31, 2006. If you do not wish to be considered for payment from Settlement Funds related to the CAF surcharge, you do not need to submit additional information. Please provide this information in response to Question 3A, the missing amount(s), postmarked or, if emailed, received by the deadline listed on the first page of this letter if you wish for your Claim to be considered for payment from Settlement Funds related to the Currency Adjustment Factor (CAF) surcharge.
- **Missing Amount in Question 3B (AM3):** The Claim Form you submitted is missing an amount in the list of purchases and shipments you provided in response to Question 3B. To be eligible for payment from Settlement Funds related to the Peak Season Surcharge (PSS) surcharge, you must provide the total amount of freight forwarding shipments you purchased from Defendants or their subsidiaries or affiliates from Hong Kong to the United States during the time periods specified in Question 3B. If you do not wish to be considered for payment from Settlement Funds related to the PSS surcharge, you do not need to submit additional information. Please provide this information in response to Question 3B, the missing amount(s), postmarked or, if emailed, received by the deadline listed on the first page of this

letter if you wish for your Claim to be considered for payment from Settlement Funds related to the Peak Season Surcharge (PSS) surcharge.

- **Missing Currency (or Valid Currency) from Your List of Purchases or Shipments (CU1):** The Claim Form you submitted is missing at least one currency type, or the currency you provided is invalid, for the list of purchases or shipments you provided in response to Section B – Schedule of Qualifying Purchases or Shipments of the Claim Form. To participate in the Settlement, you must provide a valid currency type(s) for your purchases of Freight Forwarding Services. If you purchased Freight Forwarding Services in multiple currencies, you must specify your total purchase amount for each currency you used to purchase Freight Forwarding Services. For your Claim to be considered, please provide this information, the missing currency(ies), postmarked or, if emailed, received by the deadline listed on the first page of this letter.
- **Missing Currency (or Valid Currency) from Question 3A (CU2):** The Claim Form you submitted is missing at least one currency type, or the currency you provided is invalid, in the list of purchases and shipments you provided in response to Question 3A. To be eligible, you must provide a valid currency type(s) for your purchases of Freight Forwarding Services that qualify under Question 3A. If you purchased Freight Forwarding Services in multiple currencies, you must specify your total purchase amount for each currency you used to purchase Freight Forwarding Services. For your Claim to be considered, please provide this information, the missing currency(ies), postmarked or, if emailed, received by the deadline listed on the first page of this letter.
- **Missing Currency (or Valid Currency) from Question 3B (CU3):** The Claim Form you submitted is missing at least one currency type, or the currency you provided is invalid, in the list of purchases and shipments you provided in response to Question 3B. To be eligible, you must provide a valid currency type(s) for your purchases of Freight Forwarding Services that qualify under Question 3B. If you purchased Freight Forwarding Services in multiple currencies, you must specify your total purchase amount for each currency you used to purchase Freight Forwarding Services. For your Claim to be considered, please provide this information, the missing currency(ies), postmarked or, if emailed, received by the deadline listed on the first page of this letter.
- **Missing Date, Origin, or Destination from Your List of Purchases and Shipments in Section B (FFS/SS1):** The Claim Form you submitted is missing the Date, Origin, and/or Destination from the list of purchases and shipments you provided in response to Section B – Schedule of Qualifying Purchases or Shipments of the Claim Form. To participate in the Settlement, you must provide all requested

information in Section B – Schedule of Qualifying Purchases or Shipments. Origins and Destinations may be identified by country rather than by specific city of shipment. Dates of shipment may be identified by date range or year rather than individual dates for each shipment. For your Claim to be considered, please provide this information, postmarked or, if emailed, received by the deadline listed on the first page of this letter.

- **Detail Needed for United Kingdom Shipments Identified on List of Purchases and Shipments in Section B (NES):** The Claim Form you submitted indicates that you shipped from the United Kingdom into the United States during the Class Period. In order to determine which of your shipments qualify for funds related to the NES Claim, you must provide the total amount spent on Freight Forwarding Services from the United Kingdom to the United States. For your Claim to be considered, please provide this information, postmarked or, if emailed, received by the deadline listed on the first page of this letter. If you do not have this information or do not provide this information, the Claims Administrator will calculate any payment you may receive for the NES Claim using a percentage of your overall freight forwarding purchases.
- **Missing TIN, SSN, or Signed W-8 (TIN):** The Claim Form you submitted for a U.S.-based company is missing the Social Security Number or Taxpayer ID as required in Section D of the Claim Form, and you did not return a signed W-8, as required, if the company is exempt from U.S. taxes. For your Claim to be considered, please provide the Social Security Number, Taxpayer ID, or, if applicable, a completed and signed W-8, postmarked or, if emailed, received by the deadline listed on the first page of this letter.
- **Missing Proof of Authority (Third-Party Filers) (POA):** The Claim Form you submitted on behalf of a claimant did not include an authorization or agreement required to establish your authority to file on their behalf. For your Claim to be considered, please provide an appropriate authorization or agreement signed by your company and the claimant granting you the authority to file on their behalf. Your response must be postmarked or, if emailed, received by the deadline listed on the first page of this letter.
- **Missing Proof of Authority (Deceased Claimant) (REP):** The Claim Form you submitted was filed on behalf of a claimant you indicated is deceased, but you did not submit a copy of the death certificate or proof of legal representation to submit a Claim on behalf of the claimant. For your Claim to be considered, please provide the requested documentation. Your response must be postmarked or, if emailed, received by the deadline listed on the first page of this letter.

- **Missing Signature (SIG):** You did not sign Section D – Certification Under Penalty of Perjury. To be eligible to participate in the Settlement, you must submit a completed and signed Claim Form by the deadline listed on the first page of this letter.

CLOSE

You have until the 30 days from the date of this letter (actual deadline printed on the first page of this letter) to provide us with the requested information. You must return a copy of this letter with your response.

If you have any questions, you may contact the Claims Administrator, in the U.S. & Canada (Toll-Free) at 877-276-7340, and internationally (Toll Call) at 503-520-4400; by mail at the above address; or by e-mail at questions@FreightForwardCase.com.

Sincerely,

Claims Administrator
Freight Forwarders Settlement